

Isles of Sarasota Homeowners Association, Inc

5901 Benevento Drive

Sarasota, Florida 34238

(941) 922-1298 Telephone (941) 922-1501 Facsimile

Second Notice of the 2020 Annual Membership Meeting and Election of Directors

Notice is hereby provided for the 2020 Annual Membership Meeting and Election of Directors. The Annual Membership Meeting and Election will be held March 19th, 2020 at 7:00 PM at the Isles of Sarasota Town Center, located at 5901 Benevento Drive, Sarasota, Florida 34238. The purpose of the Annual Membership Meeting is to elect (2) two members to the Board of Directors and hold the Annual Membership Meeting. There will also be an Organizational meeting of the Board of Directors to appoint officers immediately following the Annual Membership Meeting.

Please Take Note of The Following:

Since the number of candidates running is equal to the number of vacancies on the Board, there will not be an election, but there will still be an Annual Meeting. The candidates who will be automatically appointed to the Board of Directors for a (2) two year term are Ken Keys and Don Hildewig.

Although there is no election, a quorum needs to be established to conduct any other business authorized by the members.

Please be sure to sign and mail in your General Proxy in the envelope provided.

Even if you are able to attend the meeting in person, please submit your proxy in advance. This will ensure a quorum of owners prior to the meeting date. Thank you for your assistance in conducting the business of your Association.

THE ISLES OF SARASOTA HOMEOWNERS ASSOCIATION, INC.

ANNUAL MEMBERSHIP MEETING

**March 19, 2020, at 7:00 P.M.
5901 Benevento Drive, Sarasota, Florida 34238**

MEETING AGENDA

- I. CALL TO ORDER BY PRESIDENT**
- II. ESTABLISH QUORUM (30% of voting interests)**
- III. PROOF OF PROPER NOTICE OF MEETING**
- IV. APPROVAL OF UNAPPROVED MINUTES- 2018 Members Meeting**
- V. DIRECTOR APPOINTMENTS**
- VI. BRIGHTVIEW LANDSCAPING PRESENTATION**
- VII. REPORT OF PRESIDENT**
- VIII. REPORTS OF OTHER OFFICERS**
- IX. REPORT OF MANAGER**
- X. REPORTS OF COMMITTEES**
- XI. UNFINISHED BUSINESS- NONE**
- XII. NEW BUSINESS –**
 - i. DISCUSSION & VOTE TO ROLLOVER OPERATING SURPLUS**
 - ii. GENERAL MEMBERSHIP DISCUSSION**
- XIII. ADJOURNMENT**

**BOARD OF DIRECTORS
ORGANIZATIONAL BOARD MEETING
March 19th, 2020**

(Immediately following the Annual Membership Meeting at same location)

MEETING AGENDA

- I. CALL MEETING TO ORDER**
- II. PROOF OF NOTICE AND ESTABLISH A QUORUM**
- III. APPOINTMENT TO THE VACANT BOARD POSITION**
- IV. ELECT OFFICERS OF THE BOARD**
- V. FORMATION OF CERT COMMITTEE**
- VI. TENNIS COURTS FENCE PROPOSALS**
- VII. ADJOURNMENT**

ISLES OF SARASOTA HOMEOWNERS ASSOCIATION, INC.

LIMITED PROXY

The undersigned hereby appoints _____, or, if I have filled in no name, hereby appoints Fred Amazon, as Treasurer of the Association on behalf of the Board of Directors, with full power of written substitution, to vote in my place as if I was present, for the purpose of establishing a quorum and as otherwise allowed by law, at the Annual Membership Meeting of the Association, to be held on **March 19, 2020 at 7:00 P.M. at 5901 Benevento Drive, Sarasota, Florida 34238** and as adjourned from time to time.

GENERAL POWERS: Unless I cross out this section, I authorize my proxy to use his or her best judgment to vote and act for me to the same extent as if I would if personally present on all other matters which properly come before the meeting and for which a general power may be used, with full power of written substitution, except that my proxy holder's authority is limited as indicated below:

LIMITED POWERS: (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUE, YOU MUST INDICATE YOUR PREFERENCE IN THE BOX PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND HEREBY INSTRUCT MY PROXY HOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTER AS INDICATED BELOW:

- 1. **Should the Association rollover the operating surplus from fiscal year 2020 (if any) to fiscal year 2021 in order to avoid paying any additional taxes (IRS Revenue Ruling 70-604)?**

YES, FOR the rollover

NO, AGAINST the rollover

Please note that your Board of Directors recommends a YES, FOR vote on this matter.

LOT OWNERS [signature(s) of all owners or designated voter]:

Lot No. _____ Address of Lot: _____

Sign _____ Print _____

Sign _____ Print _____

Sign _____ Print _____

Sign _____ Print _____

THIS PROXY IS REVOCABLE BY THE LOT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THIS PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

The underlying Substitution of Proxy holder is for official use only _____

SUBSTITUTION OF PROXY HOLDER: The undersigned, appointed as proxyholder above, will not be able to physically attend the membership meeting and hereby designates _____ to substitute for me in the voting the proxy as set forth above.

Signature of proxy holder: _____

Date: _____, 2020.

THE ISLES OF SARASOTA HOMEOWNERS, INC.

ANNUAL MEMBERSHIP MEETING
THURSDAY, MARCH 29, 2018

Meeting convened at 7:07 P.M.

PROOF OF NOTICE: Notice as Posted per Governing Documents and Florida Statues

Quorum was not established at this time – Minutes could not be approved.

At 7:25 P.M. Quorum was established and a request from the President was made for a motion to approve the minutes of the 2017 Annual Meeting and the Special Membership Meeting.

Ross Tucker moved to approve
Joann Bruno seconded
Passed Unanimously

Officers Present: Kenneth Keys, President
Michael Holland, Vice-President
Fred Amazon, Treasurer
Robert Stickney, Secretary
James Botti, Director

Also Present: William Crosley, Property Manager
Approximately 77 units represented as present and 127 units by proxy

Announcement of Two New Directors:

Only two applicants for the two open Board positions were submitted. They were automatically elected. They are Kenneth Keys and James Botti.

I. PRESIDENT'S REPORT:

At the last meeting the Board approved to set up an ad hoc committee to work with owners that share walls and roofs. This would concern the power washing and/or painting.

Discussed the CERT program and the informational meeting to be held on April 7th. Since Paul Hersey, the Director since the startup, is retiring a new Director will be needed. This group was very important during the hurricane of last year and various other occasions.

Fred Amazon added information on CERT and how Paul Hersey had built the program into one of the best in Sarasota communities. He thanked Paul and presented him with a trophy for his work and dedication to the CERT program.

II. **TREASURER'S REPORT:**

Fred Amazon reported the finances are doing very well and on budget. Plans are to have a balanced budget by 2020.

III. **MANAGER'S REPORT:**

William Crosley, Property Manager, thanked the Board for their service and the Owners for their help.

This past year 536 Owners received email of notices and the News Letter. This has allowed the Association to save money on mailings, etc.

There were 19 purchases and 49 units sold. Accounts Receivable report has 0 units with 90 days in past due. The units that are behind are continuing to become current. Accounts Receivable reports continue to improve.

IV. **COMMITTEES REPORTS:**

A. Landscape --

William Crosley gave the report for Jennifer Jacksits. Grounds has three new volunteers. Worked with Bright View to improve the front entrance with a landscape architect input. Junipers are spreading in the beds. Replacements are on order. The hurricane caused some damage to landscape and trees. Worked with Bright View to address these issues.

Committee meets on 1st Thursday of the month at 1:00 P.M.

B. Sports --

John Savage reported for Linda Capes. Thank you all who participated in last year's activities. Continue to address the maintenance of all areas and one area to be improved is the Bocce court. Purchased the table tennis table and had a very lively tournament. Working on 2018 budget which will factor in improvements.

Committee meets on 2nd Thursday at 2:30 P.M.

C. Rules and Regulations --

Robert Brosnan stated there has been 99% of the residents cooperating with addressing problems. Will start power washing on Burgos which will be announced in advance. Working with homeowners who have shared roofs. There are three members on the committee.

Committee meets on 3rd Tuesday of the month at 9:00 A.M.

D. Social --

Rosalyn Jennings reported for the Social Committee. There are 15 members and she stated the ladies are great. There have been many events through the year with good attendance. Sometimes several will check out the places and/or food before booking. They also give suggestions for social ideas. Through the year there were parties, trivia night, various card games, pool socials, speakers on various subjects, and visits to several different areas. The monthly Newsletter posts all activities.

Committee meets on the 2nd Wednesday at 9:00 A.M.

There is also a Sunshine Committee with 14 members. Usually meets in November and is a fun and caring group and is a senior resource guide.

E. Architecture Review --

Carol Solomon reported they had reviewed all applications. They will request the applicant come to the meeting in case there are any questions. Reminded everyone that all changes need to be approved before work begins. The application is being revised and will now be two pages.

Committee meets 2nd Wednesday of the month at 1:00 P.M.

V. OWNERS DISCUSSION:

Kenneth Keys, President invited anyone to present their items for discussion.

Jim Funk asked to put a motion regarding CERT for the Board to consider. President Kenneth Keys commented that CERT was not controlled by the Board and suggested he attend open house meeting on April 7th.

VI. NEW BUSINESS:

Discussion and member vote on Rollover Operating Surplus.
Fred Amazon moved to approve
Passed unanimously

There were no membership questions.

Ross Tucker moved to adjourn the Annual Meeting
Fred Amazon seconded
Passed unanimously

Meeting adjourned: 7:45 P.M.