

# Architectural Change Form

## Isles Of Sarasota Homeowners Association Inc.

5901 Benevento Dr., Sarasota, FL 34238 phone 941-922-1298, fax 941-922-1501

Application Date: \_\_\_\_\_ Form Number \_\_\_\_\_ Lot No: \_\_\_\_\_

Name of Homeowner: \_\_\_\_\_

Isles Address; \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Submit one copy of this form for all proposed additions, changes, modifications, etc. **along with a copy of the lot survey clearly marked showing the location of the proposed addition, change, or modification.** In addition, submission should include pictures of proposed items, proposed colors, patterns, materials, and any additional information necessary for the Architectural Control Committee to make an informed decision. **Application must be received no later than 4:00 p.m. the 1<sup>st</sup> Wednesday of the month in order to be reviewed by the ACC committee at their next meeting.**

Description of Request: Use additional sheets of paper if necessary (Please Print)

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### **CONDITIONS OF APPROVAL**

1. All required permits must be obtained and displayed by the owner before any work is to begin.
2. Homeowner is responsible for notifying association manager prior to commencing any lot excavation.
3. Homeowner is responsible for locating all underground utility services prior to commencing excavation.
4. Homeowner is responsible for any damages
5. Homeowner is responsible for any drainage issues that may occur
6. Lanai/patio enclosures all exterior aluminum must be white all screening must be charcoal.
7. Exterior paint **colors must match ORIGINAL colors** (the ACC has Sherwin-Williams (SW) paint colors for each home. One is not required to use SW paint but must use same color as SW paint chip.
8. A \$1,000.00 deposit for common area damage will be required when any concrete work is done, installing or constructing swimming pools, screen enclosures, and pool heaters. This deposit must be submitted with this application and refundable when the association manager confirms that all roadways, sidewalks, and landscaping are restored to the original state.
9. Piping, fasteners, and frames to solar panels or skylights, and A/C units must be painted to

match the adjacent exterior structure.

10. Homeowner is responsible for Maintaining and trimming all landscape materials approved to be added by the ACC. No landscaping materials may encroach on the neighboring properties or common areas. Neither the Association nor any maintenance company can be held responsible for any actions taken or not taken regarding these items. Mulch must be standard HOA approved color shape and size.

11. Pool equipment, antennae, water conditioner, satellite dishes are to be no more than 48 inches above the ground, and other ground-based structures are to be buffered with approved hedge plantings.

Damage Deposit check submitted: YES  NO  (Required with any major work applications)

This form must be completed by the homeowner. This application expires six (6) months from the signed approval date. All work must be completed by that time.

The undersigned acknowledges that they have read and understand this application and understand that no work is to commence before a signed approval is received.

**By signing this, I am aware the Committee will not review this application until its completed and all required information is received by the Committee.**

Homeowner Signature \_\_\_\_\_ Date \_\_\_\_\_

**ACC Committee Use Only:**

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ACC Member \_\_\_\_\_ Date \_\_\_\_\_  Approved  Denied

ACC Member \_\_\_\_\_ Date \_\_\_\_\_  Approved  Denied

ACC Member \_\_\_\_\_ Date \_\_\_\_\_  Approved  Denied