

# BrightView Portal Instructions

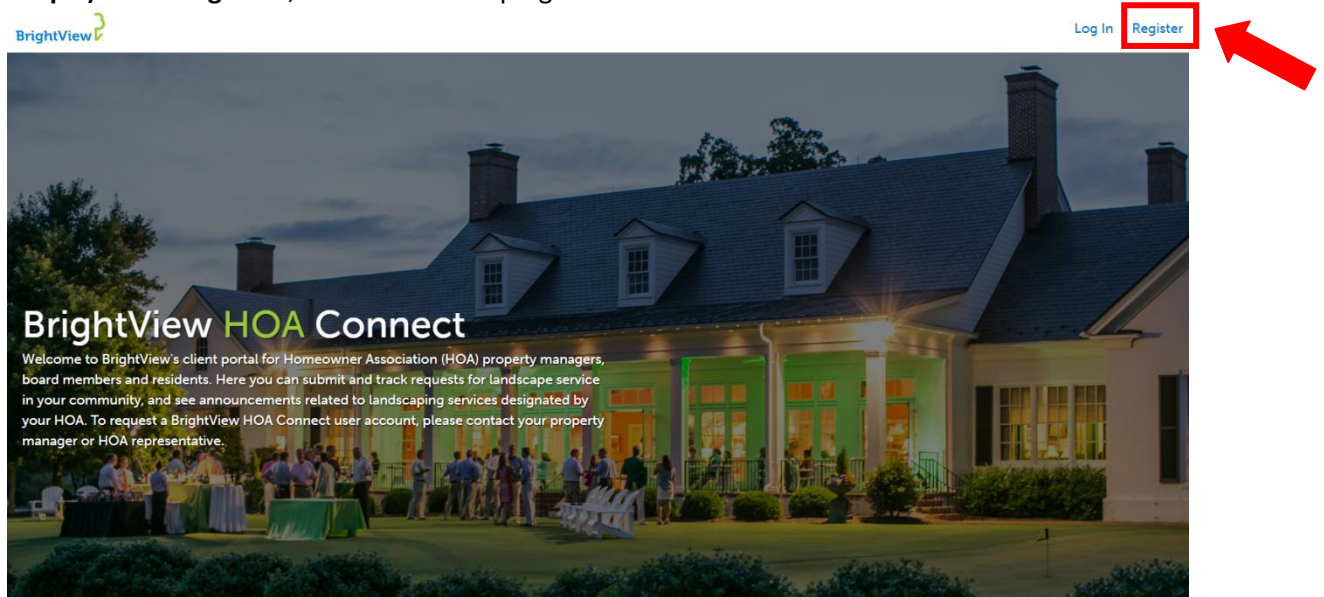
## *How to register*

The Isles management team's goal is to improve communication with residents on the status of their landscaping requests. Residents now have the ability to submit work orders directly to BrightView through their website. This portal creates a direct line of communication between the resident and BrightView for faster communication and completion rate.

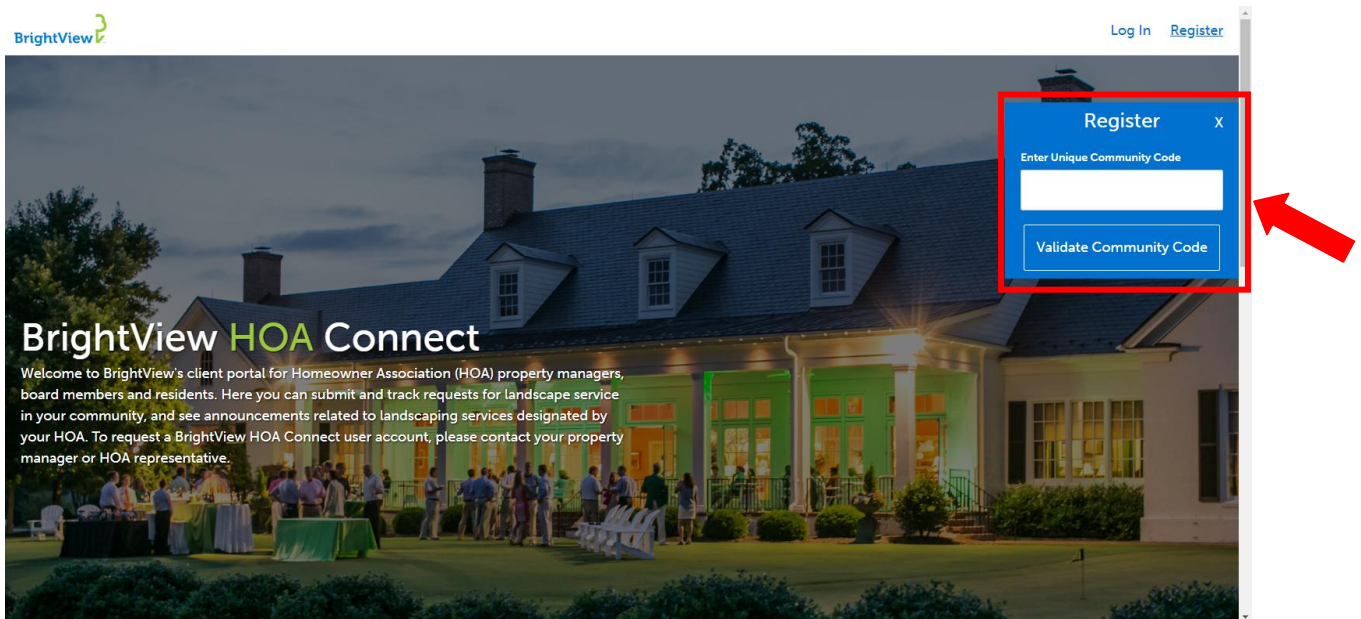
You can submit a work order through a computer, tablet, or cell phone. Here are six (6) easy steps on how to do it:

**Step 1)** Log onto <https://hoa.brightview.com/>

**Step 2)** Click "Register", located at the top right hand corner.



**Step 3)** Enter the community code: PxSbjRHc



**Step 4)** Enter your name, email address, and create a password. Check mark the Terms & Condition box, then click **“Register”**.

**PLEASE NOTE:** Your email address will be used by BrightView to email updates on work orders you have submitted.

**BrightView HOA Connect**

Welcome to BrightView's client portal for Homeowner Association (HOA) property managers, board members and residents. Here you can submit and track requests for landscape service in your community, and see announcements related to landscaping services designated by your HOA. To request a BrightView HOA Connect user account, please contact your property manager or HOA representative.

**Register**

First Name \*

Last Name \*

Email \*

Password \*

Confirm password \*

**Address**

Enter your house number, then select your street from the list. If your street is not available in the list, select "My street is not listed" to enter your street.

Terms and Conditions \*  
I accept the Terms and Conditions

**Register**

**Step 5)** Enter your Isles address, phone number, and set the time zone to American/Detroit (EST). Then, click **“Save”**.

Your registration is almost complete, please fill out the address below to finish.

[View](#) [Edit](#)

**Email & Password Settings**

**Address**

Enter your house number, then select your street from the list. If your street is not available in the list, select "My street is not listed" to enter your street.

No. Street

- None -

My street is not listed

**Address 2**

City \* State \* ZIP code \*

- Select -

Contact Phone Phone Extension

Mobile Number

Terms and Conditions \*  
I accept the Terms and Conditions

**Time zone**

Select the desired local time and time zone. Dates and times throughout this site will be displayed using this time zone.

America/Denver: Tuesday March 24, 2020 - 12:38 pm -0600

**Save**

**Step 6)** Upon completion, you will receive a confirmation email from BrightView of your registration.